

EXAMINATION BOOKING FORM

PART 1 PERSONAL DETAILS	
SURENAME	
GIVEN NAME	
HKID CARD NUMBER	
DATE OF BIRTH (DD/MM/YYYY)	
CANDIDATE'S EMAIL ADDRESS	
CONTACT PHONE NUMBER	(+852)
NAME OF OPERATOR (if any)	
OPERATOR'S EMAIL ADDRESS (if any)	

Note: Examination Advice and Examination Result will be sent to the above candidate and operator's registered email address.

PART 2 EXAMINATION REQUIRED						
GROUP	SUBJECT		PREFERENCE		ATTEMPT	
			DATE OF EXAMINATION (DD/MM/YYYY)	TIME START	FIRST	RETAKE
A	<input type="checkbox"/>	021 Airframes/Systems/Power Plant			<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	032 Performance (A)			<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	033 Flight Planning and Monitoring			<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	050 Meteorology			<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	061 General Navigation (A)			<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	022 Instrumentation			<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	031 Mass and Balance (A)			<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	040 Human Performance (A)			<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	062 Radio Navigation (A)			<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	071 Operation Procedures (A)			<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	081 Principles of Flight Performance (Transport)			<input type="checkbox"/>	<input type="checkbox"/>
B	<input type="checkbox"/>	090 Communications			<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	Hong Kong ATPL Aviation Law			<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	Aircraft Technical (Tecnam P2006T)			<input type="checkbox"/>	<input type="checkbox"/>
C	<input type="checkbox"/>	Hong Kong Flight Rules and Procedures			<input type="checkbox"/>	<input type="checkbox"/>
NUMBER OF EXAMINATION PAPER:						

Candidates are responsible for comply with the regulations stipulated in [CAD54](#), and HKIAA will not consider appeals for fee exemption resulting from breaches of examination regulations



HONG KONG INTERNATIONAL AVIATION ACADEMY EXAMINATIONS FOR FLIGHT CREW LICENCES

EXAMINATION ENROLMENT

1. Completed Examination Booking Form should be sent via email to FTE@hkiaacademy.com at least 7 working days prior to the examination date, excluding both the submission date and the examination date.
2. Examination fees of HKD 635 per candidate per examination paper applies. Only online credit card payment is accepted. A payment link will be sent to the registered email(s) upon receipt of Examination Booking Form from the candidate.
3. Examination bookings will only be processed upon receipt of payment from the candidate. Payment proof of a successful payment cap screen including the payment reference number should be sent via email to FTE@hkiaacademy.com.

EXAMINATION VENUE

All examinations will be held the **Examination Centre** at Hong Kong International Aviation Academy.
Address: Room 3 – 6, 6/F, HKIA Commercial Building, 1 Sky Plaza Road, Hong Kong International Airport, Lantau, Hong Kong

EXAMINATION ADVICE

A copy of Examination Advice with the scheduled examination date and start time will be sent to the registered email(s) when the booking is confirmed.

EXAMINATION RESULTS

Examination results are normally released within 3 working days of the examination date. Results will be sent to the registered email(s) and available for personal collection from the Hong Kong International Aviation Academy. Examination results will not be disclosed over the telephone.

INCLEMENT WEATHER

Examinations will be cancelled when tropical cyclone warning signal No. 8 or above or black rainstorm warning is in force. Candidates will be notified of alternative dates later.

Morning session examinations will be resumed if tropical cyclone warning signal No. 8 or above or black rainstorm warning is cancelled before 5:00 am; afternoon session will be resumed if tropical cyclone warning signal No. 8 or above or black rainstorm warning is cancelled before 10:30 am.

PERSONAL DATA COLLECTION STATEMENT

Purposes of Collection

The personal data provided by means of this form, including all the supporting documents included in the application, will be used by Hong Kong International Aviation Academy for the following purposes:

- a. Processing of your application in this form;
- b. Carrying out relevant provisions of the Civil Aviation Ordinance (Chapter 448) and its subsidiary Orders / Regulations;
- c. Assisting in the enforcement of any other Ordinances and Regulations by Government Bureau and Departments;
- d. For communication purposes between Hong Kong International Aviation Academy and yourself;
- e. For validation and verification of authenticity of your supporting documents in association with the application;
- f. For statistics and research purposes on the condition that the resulting statistics or results will not be made available in a form which will identify the data subjects.

It is obligatory for you to supply the personal data as required in this form. If you fail to supply the required data, we may not be able to process your application.

Classes of Transferees

The personal data you provided by means of this form may be disclosed to:

- a. Government Bureau and Departments for the purposes mentioned in paragraph 1 above;
- b. Contracting States of the International Civil Aviation Organization and Civil Aviation Authorities for the purpose mentioned in paragraph 1 above;
- c. Other organizations or agencies for execution of their duties as required by Civil Aviation Department.

Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in Sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided by this form.

Enquiries

Enquiries concerning the personal data collected by means of this form, including the making of access and correction, should be addressed to: FTE@hkiaacademy.com

Anti-bribery Reminder

Anyone, while having dealings of any kind with the Hong Kong International Aviation Academy, should not offer advantage to the Hong Kong International Aviation Academy officials, or else he may commit an offence under section 4(1) and/or section 8 of the Prevention of Bribery Ordinance (Chapter 201 of Laws of Hong Kong), and be liable to a maximum penalty of a fine of \$500,000 and imprisonment for 7 years.

Application Channel

Completed application should be sent by email to fte.hkiaacademy.com. Your attention is drawn to the provisions of the Air Navigation (Hong Kong) Order 1995 in respect of documents, records and personal flying logbook.